



DEADLINES: Winter Graduates: No later than October 31st; Spring/Summer Graduates: No later than January 31st.

ID #: _____

Name as it Should Appear on your Diploma:

Please print clearly.

Permanent Address:

Street

City

State

Zip

Please Check **ALL** that Apply:

- I hereby apply to graduate in Winter _____ . (Year)
- I hereby apply to graduate in Spring _____ . (Year)
- I hereby apply to graduate in Summer _____ . (Year)
- I will be present at the commencement ceremony in the Spring _____ . (Year)
- I will **NOT** be present at the commencement ceremony in the Spring _____ . (Year)

DEGREE PROGRAM

Please print the **major(s)** in which you intend to graduate: _____

Please print the **minor(s)** (if any) in which you intend to graduate: _____

TERMS and CONDITIONS:

I understand the general requirements of the University and the requirements of my degree program outlined in the University catalog. I understand that my diploma will be ordered in accordance with the information and setting used on this form. I further understand that there is a **\$75 graduation fee**, and that if I cannot use my diploma due to a name change or for failure to complete my degree on time, an additional charge will be made to issue a correct diploma. It is my responsibility to notify the Registrar in writing if my graduation intentions change in accordance with the deadline listed at the top of this form.

ADVANCED WRITING PAPER:

I understand that my advanced writing paper must be completed before my degree will be posted. I also understand that I may not participate in the commencement ceremony without its completion.

Student Signature

Date

Graduation Fee:

Visa/Discover/MasterCard No.	Exp. Date	Security Code	Total Amt.	Signature Authorizing Charge
	/			
Cash or Check:				

For Office Use Only:

- Fee Paid
- Audit
- Cap & Gown
- Exit Date & Reason
- Degree Posted
- Diploma Mailed/Picked Up
- Attributes Updated